

## Education

Circle last grade completed in high school:

9      10      11      12      GED

Name and location of school: \_\_\_\_\_

Circle last year of college or vocational school completed:

1      2      3      4      Graduated? Y / N

Name and location of most recent school: \_\_\_\_\_

Major/Area of Study/Degree: \_\_\_\_\_

Are you currently a student? Y / N

*If required in your state, you may have to provide us with a Work Permit or Age Certificate.*

## References

List below the names of two persons not related to you, who you have worked with and known at least one year.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

Occupation: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

Occupation: \_\_\_\_\_

## Availability

	Earliest time you are available to work	Latest time you are available to work
SUN		
MON		
TUE		
WED		
THU		
FRI		
SAT		

*If hired, the hours you have listed will be taken into consideration in our scheduling process (hours are subject to change).*

HR:EMP.APPL.2/08

## Criminal Conviction Inquiry

Please note that a "yes" answer to any of the following questions will not necessarily disqualify you from employment.

**California applicants** should not disclose: (a) a conviction under Health and Safety code sections 11357(b) or (c), 11360(b) (formerly section 11360(c)), 11364, 11365, or 11550, or their statutory predecessors, that occurred two or more years ago, or (b) if the conviction or plea resulted in participation in a pre-trial or post-trial diversion program. If you failed to successfully complete the diversion program, the conviction must be disclosed.

**District of Columbia and Washington applicants** should not disclose any convictions that are more than 10 years old.

**Georgia applicants** should not disclose any guilty plea that was discharged by the court under Georgia's First offender Act.

Have you ever been convicted of a crime other than a minor traffic offense? Do not include convictions that were sealed or expunged pursuant to a court order. Y / N

If yes, please explain: \_\_\_\_\_

Are you currently awaiting trial for any criminal offense? Y / N

If yes, please explain: \_\_\_\_\_

Have you ever initiated an act of violence in the workplace? Y / N

If yes, please explain: \_\_\_\_\_

## Applicant Acknowledgement

To the best of my knowledge, the information I have provided and the statements I have made in this application are correct and complete. I understand that misrepresentation or omission of facts called for in this application may be cause for immediate dismissal. I also understand that if accepted for employment, my employment with World Market will be for no definite period of time and may be terminated at any time by either myself or the Company, with or without cause and with or without notice. I understand that no manager or representative of the Company other than its President has the authority to enter into any contrary agreement.

I authorize World Market to communicate with my former employers, school officials, persons named as references, and to obtain background and credit information from a credit reporting agency. I hereby release World Market and such employers, schools, individuals, and agencies from any liabilities whatsoever for damages resulting from the exchange of such information. I understand that reference responses are confidential and are not available for my inspection. I understand that my employment is contingent upon satisfactory employment and personal references, a satisfactory credit/background check, submission of the necessary documents verifying my identity and eligibility to work in the United States as required by federal immigration law, and for certain positions, satisfactory completion of medical and substance abuse examinations.

Signature

Date

We will review your qualifications, a process which may take a few weeks. If we have not contacted you after this time, we regret that your background does not match our current employment needs. However, we will keep your information on file for future openings that match your qualifications. Thank you for your interest in World Market.

EOE



**WORLD MARKET**  
One World. One Store.

One World. One Store. One Team.

## Employment Application

World Market Corporate Headquarters  
P.O. Box 23350, Oakland, CA 94623



# Personal Information

# Employment Desired

Today's date: \_\_\_\_\_ Social Security No: \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_

Full name: \_\_\_\_\_

Date you can start: \_\_\_\_\_

Present address: \_\_\_\_\_

Salary desired: \_\_\_\_\_

Are you under the age of 18? Y / N How were you referred to World Market? \_\_\_\_\_  
*Street* *City* *State* *Zip Code*

Maximum number of hours you can work each week? \_\_\_\_\_

Are you authorized to work in the U.S. on an unrestricted basis? Y / N

Are you able to perform the essential functions of the job with or without a reasonable accommodation? Y / N

Have you ever worked for World Market? Y / N Where: \_\_\_\_\_ When: \_\_\_\_\_

If you answered "no", please describe the function(s) you are unable to perform with or without a reasonable accommodation: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Willing to relocate? Y / N What areas? \_\_\_\_\_

If related to anyone in our employ, state name and department: \_\_\_\_\_

Hobbies and interests (optional): \_\_\_\_\_

# Work History

List all employers for last five years, as well as any previous retail experience. If necessary, attach additional sheets.

	EMPLOYER	SUPERVISOR INFORMATION	JOB TITLE & DUTIES	EMPLOYMENT DATES	PAY RATES	REASON FOR LEAVING
Present or Last Employer	Co. Name: _____ Address: _____ City/State/Zip: _____	Name: _____ Phone: _____ May we contact?: _____		From: _____ To: _____	First: _____ Last: _____	
Previous Employer	Co. Name: _____ Address: _____ City/State/Zip: _____	Name: _____ Phone: _____ May we contact?: _____		From: _____ To: _____	First: _____ Last: _____	
Previous Employer	Co. Name: _____ Address: _____ City/State/Zip: _____	Name: _____ Phone: _____ May we contact?: _____		From: _____ To: _____	First: _____ Last: _____	
Previous Employer	Co. Name: _____ Address: _____ City/State/Zip: _____	Name: _____ Phone: _____ May we contact?: _____		From: _____ To: _____	First: _____ Last: _____	