



Application for Employment

Prospective employees will receive consideration without discrimination because of race, creed, color, sex. Age, national origin, handicap or veteran status.

PERSONAL INFO

| | | | |
|---|-------|--------|---|
| Last Name | First | Middle | Date |
| Street Address | | | Home Telephone |
| City, State, Zip Code | | | Cellular Telephone |
| Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Month and Year _____ Location _____ | | | Social Security Number |
| Are you legally eligible for employment in the United States? | | | Are you 18 years or older? |
| Position Applying For | | | Pay Expected |
| Other Special training or skills (languages, machine operations, etc.) | | | When will you be available to begin work? |

EDUCATION

| SCHOOL | NAME AND LOCATION OF | COURSE OF STUDY | # OF YEARS COMPLETED | DID YOU GRADUATE? | DEGREE OR DIPLOMA |
|--------------------------|----------------------|-----------------|----------------------|-------------------|-------------------|
| College | | | | | |
| Business Trade Technical | | | | | |
| High School | | | | | |
| Elementary | | | | | |

EMPLOYMENT

| | | |
|---------------------------|--------------|--|
| 1 | Company Name | Telephone () |
| Name Of Supervisor | | Employed - (month and year) |
| Job Title and Description | | From: To: Beginning Salary Ending Salary |
| 2 | Company Name | Telephone () |
| Name Of Supervisor | | Employed - (month and year) |
| Job Title and Description | | From: To: Beginning Salary Ending Salary |

AVAILABILITY

Circle the **In** and **Out** times that describe when you are able to work.

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| DAY | 9:30 2 10 3 11 4 | 9:30 2 10 3 11 4 | 9:30 2 10 3 11 4 | 9:30 2 10 3 11 4 | 9:30 2 10 3 11 4 | 9:30 2 10 3 11 4 | 9:30 2 10 3 11 4 |
| NIGHT | 4 9 5 10 6 CL | 4 9 5 10 6 CL | 4 9 5 10 6 CL | 4 9 5 10 6 CL | 4 9 5 10 6 CL | 4 9 5 10 6 CL | 4 9 5 10 6 CL |

Additional Comments:

SIGNATURE

The information provided in this Application for Employment is true, correct and complete. If Employed, any misstatement or omission of fact on this application may result in dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future. If you decide to engage an investigative consumer reporting agency to report on my credit and personal history I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in this report.

_____ Date _____ Signature